



KIRKWOOD *Wedding* INFORMATION

# Welcome to Kirkwood

Upon arriving at Kirkwood, a feeling of solidarity and exclusiveness fills the air. Kirkwood's remote location provides an opportunity to unplug and reconnect with nature, soaking in the beautiful natural surroundings and letting all other worries and doubt melt away. Sharing a special moment in time together with friends and family becomes the sole focus. Kirkwood is a full-service location, offering a variety of unique venues, onsite catering, a talented event staff, flexibility, and an assortment of lodging options for any budget.





# Ceremony Venues

## THE MEADOW AT KIRKWOOD

The meadow at Kirkwood is a true mountain setting complete with rustic wood benches a birch tree arbor and views of the entire Kirkwood Valley.

- Accommodates up to 150 guests seated on benches. Additional seating is available upon request.
- Available Summer Only
- Outdoor Setting

## THE VILLAGE PLAZA

The village plaza ceremony site is located directly next to Off the Wall Bar and Grill overlooking Kirkwood's signature peaks. Let this big-mountain locale enhance your unforgettable experience

- Accommodates up to 150 guests seated. Additional chair rentals are available upon request.
- Available Winter and Summer
- Outdoor setting

\*Indoor Reception Locations are available. Please ask for details.



# Reception Venues

## RED CLIFFS LODGE

This lodge serves as a fantastic venue for large parties with an expansive bar, fire place, pool table, stage and rows of windows which surround the room providing panoramic views of the mountain and valley.

- Accommodates up to 200 guests
- Available Winter and Summer
- Indoor setting

## OFF THE WALL BAR AND GRILL

Located in the heart of the Mountain Village in the Lodge at Kirkwood, The wall bar includes a fireplace, full bar and an outdoor patio area and captures majestic sunsets and breathtaking views of the area and mountains surrounding the main village.

- Accommodates up to 100 guests for dinner seated inside
- Accommodates up to 180 guests for dinner seated outside
- Available Summer Only
- Indoor and Outdoor setting

# Wedding Package

Kirkwood Wedding Packages at all locations include the following:

- MEADOW OR VILLAGE CEREMONY SITE
- RECEPTION SITE FOR 5 HOURS
- SET UP AND BREAKDOWN OF VENUE FOR YOUR EVENT ON THE CONTRACTED DATE
- CEREMONY REHEARSAL SPACE AND TIME
- CEREMONY BENCHES IN MEADOW OR CHAIRS IN THE VILLAGE
- SHEPHERD HOOKS IN MEADOW CEREMONY SITE
- BIRCH ARCH AND WATER STATION AT CEREMONY LOCATION
- RECEPTION TABLES AND BANQUET CHAIRS FOR 150 GUESTS
- HEAD TABLE OR SWEETHEART TABLE
- ADDITIONAL TABLES FOR GIFTS, CAKE, GUEST BOOK ETC...
- WHITE OR OFF-WHITE LINENS & NAPKINS
- PLACE SETTINGS AND GLASSWARE
- WINE POUR AND BARTENDER SERVICE
- DANCE FLOOR, CAKE CUTTING AND SERVING
- ON-SITE VENUE COORDINATOR
- DISCOUNT ON LODGING FOR YOU AND YOUR GUESTS
- VILLAGE GAMES - GIANT CHESS SET AND CORNHOLE
- INDOOR OR OUTDOOR CAFÉ LIGHTS (LOCATION DEPENDENT)
- DIRECTIONAL SIGNAGE TO CEREMONY AND RECEPTION SITES
- AFTER HOURS SECURITY AND LODGING REPRESENTATIVE

# Wedding Package Rates:

Winter Package Rates *(November - April)*

	Monday- Thursday	Friday - Sunday
Red Cliffs Lodge:	\$1,000	\$1,500

Summer Package Rates *(June - November)*

	Monday-Friday	Saturday or Sunday
Off the Wall Bar:	\$3,000	\$3,500
Red Cliffs Lodge:	\$2,500	\$3,000

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# Food & Beverage:

Winter F&B Minimums *(November - April)*

	Monday- Thursday	Friday - Sunday
Red Cliffs Lodge:	\$1,000	\$3,000

Summer F&B Minimums *(June - November)*

	Monday-Friday	Saturday or Sunday
Off the Wall Bar:	\$5,000	\$7,000
Red Cliffs Lodge:	\$3,000	\$5,000

# Kirkwood Catering

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## COCKTAIL HOUR:

We provide a variety of tray passed or displayed appetizers for your guests to enjoy during cocktail hour. You are able to mix and match from our list of delicious options.

## DINNER SERVICE:

We have "build your own buffet" options starting at \$24.95 per person which include your choice of entrees, sides and salads. All buffets are accompanied by complementary soft drinks, coffee and tea service.

## BAR SERVICE:

We are flexible when it comes to finalizing bar selections and can create a bar to fit your budget. Whether you would like your guests to pay for their drinks or you prefer to host alcohol throughout the event, we can customize the bar to fit your needs.

## DESSERT:

We offer a few dessert options but will allow you to bring in your own cake or dessert for your wedding. Please see our preferred vendors list for local bakery information.

Please ask your sales manager for our latest catering menu. We would also be happy to create a proposal and schedule a site tour to discuss options and view our facilities.



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# Special Event Policies and Considerations

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## PAYMENT:

A signed event contract and wedding package deposit is required to confirm your event date. Requested dates will be placed on hold for two weeks from the proposal date at no charge. Final menu choices are due one month prior to event date and a guaranteed guest count must be confirmed two weeks prior to event date. Final payment is due thirty days prior to your event date. Incidentals are charged immediately after.

## PERSONAL FOOD AND BEVERAGES:

All food, liquor, and beer must be provided by and prepared by Kirkwood Mountain Resort. No food and beverage of any nature may be brought into any function space, with the exception of the wedding cake and wine.

## SERVICE CHARGE AND SALES TAX:

A service charge of 20% will be charged to the cost of food and beverages, along with a 2% resort fee and California State sales tax.



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# Photo Gallery



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